

[Chapter Year-End Summary 2020](#)

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Within thirty (30) days after the end of the chapter's fiscal year, the outgoing President shall complete this form. Save a copy for the chapter files and provide a copy to the incoming President.

Please note: The information to be inserted is for the chapter **and its auxiliaries**.

For numeric and currency fields, enter only the numbers, no commas or dollar signs.

Submitter Name Submitter Email
Kelley, Jeanne jsk_75023@yahoo.com

Chapter Account	Parent Account	Organization ID	Fiscal year ended	YES Started For	Owner ID
Greater Collin County	0011a00000DzO2hAAF	0011a00000FVWbJAAX	0011a00000DzO2hAAF	2020 2020	0051a0000016tZxAAI

Description

Assistance League, Greater Collin County Chapter is a nonprofit, philanthropic organization whose dedicated volunteers transform the lives of children and adults through community programs. Assistance League of Greater Collin County's 76 members dedicated 13,214.5 hours of service to benefit individuals in our community. Based on statistical information from the U.S. Department of Labor, Bureau of Labor Statistics, the value of our volunteer hours is more than \$352,959.30 spent on and in support of our philanthropic programs.

General Email Website
algctx1@verizon.net www.algcc.org

Mailing Address

Street
2011 W. Spring Creek Pkwy., Suite #1500

City State Zip
Plano TX 75023

Physical Address

Street
2011 W. Spring Creek Pkwy., Suite #1500

City State Zip
Plano TX 75023

Chapter Accomplishments

Our 76 members volunteered their time and talents to meet the needs of the community around them. We served 943 children through our Operation School Bell® Clothing program. Pass the Word provided magazines to over 16,000 patients and families Texas Health Presbyterian Plano Hospital. Wee Memories provided 45 bereavement boxes to grieving families who have lost a baby at birth. Caring in Action provided: 134 caps, loveys, afghans and pillowcases to Children’s Hospital Plano; read Dr. Seuss books to nine (9) first grade classes in three (3) different schools and gave each child a book to take home; provided blankets and school supplies/deodorant/snacks for homeless middle school students; delivered 3,102 pairs of underwear to school nurses; and, initiated a new project to provide Christmas Stockings for Senior delivered Christmas Eve. Crafts for a Cause produced the handcrafted items to support the projects listed above. Through these various programs, we returned over 85.1% of the revenue back to our community. Our Outreach Program donated 95 pairs of socks to the homeless in Greater Colin County. Our programs During the last two and a half months of our 2019-2020 operational year, our programs were “shut down” due to COVID-19, the Coronavirus Pandemic. All schools were closed and students spent the remainder of the school year attending classes remotely through on-line education. All hospitals were closed to the public allowing or medical personnel and patients to enter their facilities. As a result, our program numbers reflect lower results than during previous years.

Do you have?

- **Assisteens Auxiliary**

Auxiliaries/Branch

Auxiliary AKA	Type	Status	Year Started	Auxiliary Name	Organization/Household ID	Description
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Assisteens

Assisteens Active 2017

0011P000014WCBJQA4

Assisteens® auxiliary - Over 35 teenagers from middle school through high school joined us in donating over 210 hours to our programs and various projects around our community. Some of their projects include: Serving sandwiches at the Samaritan Inn, making dog toys for the APSCA, volunteering for CERT training and aiding Assistance League with Operations School Bell and Caring in Action projects.

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Philanthropic Programs

For recipients, list number of persons served, not number of schools, hospitals, etc. Budget amounts should be for the year being reported upon.

Programs

Program Status	Year Started	Marketing Category:	Groups Involved:	Groups Served:	Comments	Program Name	Record ID
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Caring in Action	Current 2014	Community- Chapter - Needs - Assistees- Adults - Families	<p>Since the updated definition for Operation School Bell was introduced in 2017-2018, a portion of our Caring in Action Activities now fit under the Operation School Bell definitions while some do not. The Caring in Action Committee has continued to manage both types of project. The projects related to the needs of elementary and middle school students are listed under the Operation School Bell heading below. The "Other Caring in Action Projects" are listed in this section:</p> <p>Caps for Kids (Clothing, Health): Children's Medical Center Plano allows us to donate decorated baseball caps to children undergoing serious medical treatment such as cancer. In total we delivered 134 items: pillow cases, Loveys, homemade blankets, and decorated baseball caps. Stockings for Seniors (Food and Clothing and Supplies): Members and their children/grandchildren visited residents of the Spring Creek Senior Living Center on Christmas Eve. Holidays are often a lonely time for many elderly residents. We made Christmas stockings and shopped to fill the stockings with a broad variety of items. We visited and sang Christmas Carols in small groups. Crafts for a Cause (Health, Clothes): Members of this creative and prolific group support most of our other program groups by making baby blankets for the Bereavement Boxes hand puppets, blankets, Christmas Stockings, pillow cases, and Loveys. The items are donated to Children's Medical Center and Emily's Place.</p>	PGM-02421 a451P000000DhQEQA0
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of Members Involved

of Recipients (people)

Budget Program Statistics Name

Programs

Program	Status	Year Started	Marketing Category:	Type of OSB Service provided this year:	Groups Involved:	Groups Served:	Comments	Program Name	Record ID
Operation School Bell	Current	1997	Operation School Bell	- Clothes - Health - Hunger - Literacy - Supplies	- Chapter - Assisteens	- Children	Operations School Bell® Clothing (Clothing and Health): We served 6 school districts this year. They are Allen, McKinney, Plano, Prosper, Wylie, and Frisco. We delivered clothing and hygiene kits to 943 elementary school clients referred to us through School Personnel in those school districts. 70 members; 943 elementary school clients; budget \$80,000; actual expenses \$56,929.70 + an In-Kind donation of \$23,775 toward the purchase of shoes. Operations School Bell Caring in Action Projects: Hi and Dry (Health): We packaged and delivered 3,102 pairs of underwear to Title I school nurses at the beginning of the first week of the school year. Children in Kindergarten and First grade are provided with dry underwear in the event of an accident during school hours. 20 members; 3,102 elementary school clients; budget \$1,250; actual expenses \$49.50. Warm Feelings (Food, literacy and supplies): This year we provided 40 fleece blankets, 50 binders, 50 composition books, 45 spiral notebooks, 50 dividers, 600 pencils, 25 boxes of colored pencils, 25 erasers, and 25 pencil pouches were given to Haggard Middle School. Snacks and water were also provided for in need children. 39 members; 563 volunteer hours; ~100 middle school clients; budget \$4,750; actual expenses \$1,571.51 Dr. Seuss Reading Day (Literacy): Dr. Seuss Reading Days took place over 9 days this year and included 3 school districts, 3 schools, and 19 first grade classes. We choose to do Literacy for National Action Week this year and Dr. Seuss Reading day was our project. Every child receives a new Dr. Seuss book of their own to take home and each school library receives a set of Dr. Seuss books. On this day, we wear Cat In the Hat costumes and read aloud to a class of First Graders. There is great excitement in every room! 240 volunteer hours; ~225 1st grade students; budget \$2,250; actual expenses \$2,099.18. The budget information listed below is for Operation School Bell Clothing along with the other Operation School Bell activities listed above. This year we have spent a significant amount of time preparing to move to a Retail Model for the 202-2021 fiscal year. We have been working in conduction with our partners and JCPenney along with our partner within each of the six (6) school systems we service.	PGM-02422	a451P000000DhQFQA0

# of Members Involved	# of Recipients (people)	Budget	Program Statistics Name	
	70	4370	88250	PS-03088

Programs

Program	Status	Year Started	Marketing Category:	Groups Involved:	Groups Served:	Comments	Program Name	Record ID
Outreach	Current	2011	Community- Needs	- Chapter - Assisteens	- Children - Adults - Families	Outreach members engage in activities that are specifically one-time responses to community needs. This year we provide 95 pairs of socks to homeless individuals in Collin County. The socks were donated by various schools as part of a sock drive.	PGM-02423	a451P000000DhQGQA0

# of Members Involved	# of Recipients (people)	Budget	Program Statistics Name	
	5	95	0	PS-03089

Programs

Program Status	Year Started	Marketing Category:	Groups Involved:	Groups Served:	Comments	Program Name	Record ID
Pass the Current Word	1996	Community-Needs	Chapter-	Children-	Pass the Word: - Adults Normally - runs a 12 Families month operation delivering new magazines to patients and donated magazines to waiting rooms at Plano Presbyterian Hospital. Every Tuesday and Thursday the magazine carts are pushed. During the pandemic operations were ceased. Plano Presbyterian Hospital has a potential of 368 beds. Typically 300 beds are filled. They deliver to Patients on Tuesday and Thursdays and supply (6) Waiting Rooms on Monday and Wednesday. Our members volunteer on holidays, too.	PGM-02424	a451P000000DhQHQA0

of Members Involved

of Recipients (people)
19

Budget Program Statistics
Name
16000 3200

PS-03090

Programs

Program	Status	Year Started	Marketing Category:	Groups Involved:	Groups Served:	Comments	Program Name	Record ID
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Wee Memories	Current 2000	Community- Needs	Chapter- Families	Wee Memories: Provides a bereavement box to parents whose baby has died at or near birth at Texas Health Presbyterian Hospital. Boxes are delivered to the hospital in units of 20 or 25 as the hospital requests. This year 45 boxes have been delivered.	PGM-02425 a451P000000DhQIQAO
# of Members Involved	# of Recipients (people)	Budget	Program Name	Statistics	
	8	214	1800		PS-03091

What vendors/stores do you use?

- **Dollar Days**
- **JCPenney**
- **Kohl's**
- **Target**
- **Walmart**
- **Other**

What model do you use for Operation School Bell?

- **Pack & Deliver**

What do you provide with Operation School Bell?

- **Clothes**
- **Hygiene Kits**
- **School Supplies**
- **Shoes**
- **Other**

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Membership

Member Service Hours

Voting Adult Service Hours	Nonvoting Adult Service Hours	Assistees Service Hours
11663	293	210

Do you have Community Volunteers?

Yes

Community Volunteer Statistics

Service Hours	# of Volunteers	What type of Service?
1247	10	- Once and done - Ongoing

Expectations

Financial Expectations/requirements other than dues

All members are expected to participate in all fundraisers. We do not identify a minimum dollar amount -- only that they participate / support each event. E.g. attend or sell tickets for events such as our Spring Fund Raiser Luncheon, Game Day, etc.; Donate to our organization during our major fundraising giving day -- North Texas Giving Day and Giving Tuesday.

Hours Expectations/requirements (Voting, Nonvoting, Auxiliary, Other)

none

Service Expectations (committees, meetings, programs)

All voting members serve on at least one committee and on one of the Operation School Bell activities.

Thrift Shop Shift Expectations

N/A

Dues \$/yr (Voting, Nonvoting, other)

Voting \$80, non-voting \$130, Assisteens \$20

Regular Meetings

Please select the time of your regular chapter meetings:

Week: Day:

Third Wednesday

Member Orientation

How often does chapter have Orientation?

As needed

What method is used for Orientation?

- Class

Awards

What awards does chapter give?

- Ada Edwards Laughlin

- **National Operation School Bell**
- **Star**

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Background Screenings

Does your chapter do? Who does your chapter screen with background screenings?

- **No One**

Who is your vendor?

Bylaws

What national policies have you adopted?

- **Behavioral and Reporting**
- **Conflict of Interest**
- **Donor Privacy**
- **Ethics**
- **Finance**
- **Gift Acceptance**
- **Investment**
- **Record Retention and Destruction**
- **Social Media**
- **Website Privacy**
- **Whistleblower**

What chapter policies have you adopted?

How many total positions on the board excluding Parliamentarian?

9

What is the limit on consecutive terms in the same board position?

Two

Does chapter have limits on successive years in appointive chair positions?

None

How many years are included in one term on the board?

One year

Expertise of members on Advisory Council?

- **Attorney**
- **Chamber of Commerce**
- **Financial**

Insurance

Do you have cybersecurity insurance? Cybersecurity Vendor
Marketing **Philadelphia Insurance**
Yes

Real Estate
School Administrator
Do you have child protection insurance?
No

What positions are on the Board?

- **President**
- **Paid Staff/Outsourcing**

President Elect
Do you have any paid staff?

- **Secretary**
 - **Treasurer**
 - **Marketing Communications**
 - **Membership**
- Do you outsource any accounting functions? Outsource - Other
CPA Review and 990 Tax Preparation
- **Philanthropic Programs**
 - **Other**
 - **Resource Development**

- **Strategic Planning**
- **Assets/Investments**

Has the chapter board designated a portion of unrestricted net assets for expansion, building, equipment or other use?

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Finance
Does your chapter have an endowment fund?
No

Do you have any financial investments other than cash and CDs?
Yes

Are they professionally managed?
Yes

Property

Do you own:

Do you lease:

- **Office space**
- **Meeting space**
- **Philanthropic storage space**

Do you have a planned giving program?

Do you use a donor database to track donors and donations?

QuickBooks

Is the Charitable Solicitation Registration current in all states in which the chapter is required to register?

Yes

Please list vendor if you use one.

Do you have a Thrift Shop/Retail Shop?

No

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Strategic Planning

Has the chapter adopted the shared national organization:

- **Mission**
- **Vision**
- **Tagline**

Does the chapter have a strategic planning vice president or chairman?

Yes

What is the term of your strategic plan?

Three years

Strategic Plan includes:

- **Mission**
- **Vision**
- **Core Values**
- **Goals**
- **Strategies**
- **Action Plans**
- **One Page Summary**

Marketing

What platforms do you use for social media?

- **Facebook**
- **Twitter**
- **Instagram**

What publications do you provide?

- **Member Newsletter**
- **Annual Report**
- **Brochures**

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Technology

Which Chapter Hub tools provided by National Assistance League do you use?

- **Reports/Dashboards**
- **Membership Management**

Which Website tools provided by National Assistance League do you use?

- **OSB Event Manager**

What Office Productivity Suite do you use?

Office 365

Do you use an email marketing tool?

- **Constant Contact**

Do you use virtual meeting software?

- **Zoom**
- **GoToMeeting**
- **FreeConferenceCall**
- **Microsoft Teams**

Do you use role-based emails?

No

Chapter Hub - Reports/Dashboards

Chapter Hub contains membership data as well as chapter statistical data. Reports specific to your chapter can be created and dashboards to track give back, members by year, etc.

Chapter Hub - Membership Management

Chapter Hub provides the capability track members, print rosters, capture member skills, and board/committee history.

OSB Event Manager

The OSB Event Manager enables chapters to collect student information from schools online. Chapters create a calendar of Operation School Bell events and then assign events and student allocations to schools. Chapters have the capability to customize forms for collecting the student information, email notifications and reminders, and reports, including two report templates with merge tags. Website logins restrict school access to their assigned events.

OSB Event Manger can be used by any Assistance League chapter on our WordPress multi-site or with a stand-alone WordPress site.
